

GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL COMMISSIONER, CENTRAL EXCISE & SERVICE TAX, PATNA

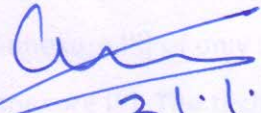
TENDER NOTICE

INVITATION OF TENDER FOR MAINTENANCE-cum-UPDATION CONTRACT OF WEBSITES IN CENTRAL EXCISE & SERVICE TAX, RANCHI ZONE , PATNA AND CENTRAL EXCISE & SERVICE TAX COMMISSIONERATE, PATNA

Sealed bids are invited from experienced/reputed service providers for Maintenance-cum-updation of website <http://cexranchizone.bih.nic.in> of the Office of the Chief Commissioner of Central Excise & Service Tax, Ranchi Zone, Patna and <http://cexpatna.bih.nic.in> of office of the Principal Commissioner of Central Excise & Service Tax, Patna.

The detailed terms & conditions along with Technical and Financial bid forms may be procured either from the Administrative Officer of this office on any working day during office hours upto 20.2.17 or can be downloaded from the website www.cbec.gov.in with enclosures Annexure-I, II & III. **The last date for submission of bids is 21.2.17 till 15.00 hrs.** The Technical bids will be opened by a committee in presence of all bidders, if they appear, in the conference hall of Central Excise & Service Tax, Patna at **16.00 hrs. on 21.2.17.**

This is in supersession of tender notice dated -----.

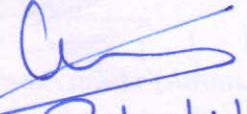

31.1.17
Assistant Commissioner (Admn.)
Central Excise & Service Tax
Patna

C.No. I(22)27-GI/Misc./Web maintenance/2016/

Dated:02.2017

Copy for Information & necessary action to:-

1. The Superintendent (DMC), Central Excise & Service Tax Hqrs., Patna. He is requested to publish the above Tender Notice on the official web site www.ebec.gov.in.
2. Notice Board.


31.1.17
Assistant Commissioner (Admn)
Central Excise & Service Tax
Patna

GOVERNMENT OF INDIA

OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL EXCISE & SERVICE TAX, PATNA
3th Floor, Central Revenue Building(Annexe), Birchand Patel Path:::::::Patna – 800 001

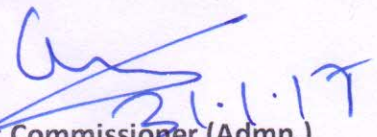
The Principal Commissioner, Central Excise & Service Tax Commissionerate, Patna intends to avail of the services of experienced/reputed service providers for Maintenance-cum-updation of website <http://cexranchizone.bih.nic.in> of the Office of the Chief Commissioner of Central Excise & Service Tax, Ranchi Zone, Patna and <http://cexpatna.bih.nic.in> of office of the Principal Commissioner of Central Excise & Service Tax, Patna for a period of one year from the date of agreement / contract. Following documents, giving full details, are as under:-

1. Terms & condition : Annexure 'I'
2. Proforma for Technical Bid – Part - I : Annexure 'II'
3. Proforma for Financial/Price Bid – Part II : Annexure 'III'

Tender should be submitted in two parts i.e. Part – I for Technical part and Part – II for Price part fully filled up. Both the Annexures should be kept in separate sealed envelope which may be **subscribed as “Annexure II” & “Annexure III”**. These both envelopes should be kept in an another sealed cover subscribing **“Quotation / Rate for Maintenance-cum-updation of website”** which will be in the name of **“The Administrative Officer, Central Excise & Service Tax, Patna, Ground floor, Central Revenue Building [Annexe], Birchand Patel Path, Patna-800 001.”** The service providers/firms will be short listed on the basis of their technical competency after opening of Annexure II. Financial bids [Annexure III] of only those bidders will be opened who are short-listed on the basis of their Technical Bid [Annexure II]. **The technical bids will be opened on02.2017 at 16.00 hrs. by a committee in presence of bidders, if available.**

For any clarification in the matter, prior appointment may be made with the Administrative Officer, Central Excise Hqrs., Patna or the Superintendent [System], Central Excise Hqrs., Patna.

- 3) *The Principal Commissioner, Central Excise & Service Tax, Patna reserves the right to postpone and / or extend the date of receipt/ opening of Rates/ Quotation or to withdraw the same, without assigning any reason thereof.*


21.1.17
Assistant Commissioner (Admn.)
Central Excise & Service Tax
Patna

TERMS & CONDITIONS

1. SCOPE OF WORK

- (a) The bidder shall maintain the existing web sites, beautify & upgraded which includes design, development and content updation as & when required (available both in English and Hindi) based on latest technology as per the specified requirement of the department.
- (b) The updation would include regular updation of news, telephone for offices and officers, photograph database, reports, tender announcements, recruitment, Trade Notice, History of Posting, Transfer orders, RTI related and other relevant information etc., on daily/weekly/fortnightly or monthly basis as may be required. An authorized representative will collect data/matter on daily basis.
- (c) Responsible for overall supervision to ensure that authentic and updated information and services are available all the time at the website.
- (d) Home page improvement, as may be necessary from time to time and providing link to related web sites.
- (e) Converting electronic documents in PDF & Power Point and / or word / excel format.
- (f) Putting all the documents in a uniform format w.r.t. colour, size, font, etc. Download option for specific documents on request and selection facility for 'text only' mode.

2. COST OF TENDER DOCUMENTS

Tender documents can be obtained from the Administrative Officer, [H], Central Excise, Patna, Ground Floor, Central Revenue Building [Annexe], Birchand Patel Patna, on cash payment of Rs. 200/- only. The tender document is also available & be downloaded from departmental websites www.cbec.gov.in, <http://cexranchizone.bih.nic.in> and <http://cexpatna.bih.nic.in>. Downloaded tender documents must be accompanied with cash amount of Rs. 200/- failing which tender will not be considered for opening of Price/Financial Bid Part II.

3. EARNEST MONEY DEPOSIT

The Technical bid must be accompanied with non-interest Earnest money in a shape of Demand draft of Rs. 2,000/- only in favour of Assistant Chief Accounts Officer, Central Excise, Patna payable at Patna failing which tender will not be considered for opening of Price/Financial Bid Part II.

